



Grant Agreement / Local Resolution Form

293-15

Department: Office of Management and BudgetNot a DCJS Agreement: ☐**Details** Department has Reviewed DCJS Conditions: ☐ If checked, signature is electronic online

Local Resolution Title/Program: New York State Governor's Office of Storm Recovery (NYS GOSR) Community Development Block Grant—Disaster Recovery (CDBG-DR) Funding—Citizens Participation Plans specific to CDBG-DR Funding

Term: N/A to N/A

Check all that applies:

New <input checked="" type="checkbox"/> /Renewal	<input type="checkbox"/>
Amendment	<input type="checkbox"/>
Mandated Program	<input type="checkbox"/>
Local Resolution required	<input checked="" type="checkbox"/>
Application Included	<input type="checkbox"/>

Program Funding Source	Amount
County cash match	\$ 5,120,809
County in-kind	\$ 0
Federal	\$ 36,473,075
State	\$ 0
Other	\$ -
TOTAL	\$ 41,593,884

Routing Slip

Department	Initials/Signature	Date	Signature	Approved/Reviewed
Department Name	Office of Management and Budget		<i>ADillen</i>	
GM	Approved for submission			
OMB	(review by OMB bypassed if no County funds committed)		<i>ADillen</i>	
County Attorney	Approved for submission (drafts Local Resolution if required)		<i>CRP</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
LEG Legislative Affairs	Approved for submission to Rules <input type="checkbox"/> / Leg. <input type="checkbox"/>			
County Comptroller	(bypassed for Grant Application)			
CDCE	Signed(bypassed for grant application if not required or already submitted)	7/13/15	<i>ph</i>	
Department	Agreement sent to grantor <input type="checkbox"/> Or Local Resolution approving application sent grantor upon receipt of stamped resolution			

2015 JUL 13 11:50
 RECEIVED
 COUNTY ATTORNEY
 OFFICE OF MANAGEMENT & BUDGET



		from County Attorney and, if necessary, signed application from CDCE <input type="checkbox"/>		
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Grant Agreement or Local Resolution Summary

Subject: Affirmative Action, Section 504 and Citizens Participation Plans specific to NYS GOSR CDBG-DR-funded Projects
Purpose: The New York State Governor's Office of Storm Recovery (NYS GOSR) through its administration of the Community Development Block Grant—Disaster Recovery (CDBG-DR) Funding Program, pursuant to the Subrecipient Agreement between GOSR and Nassau County (NC) signed in September 2014 (NIFS ID# CQPW14000028), requires NC to have a Citizens Participation Plan—that is specific to CDBG-DR Funding—in place in order to use the CDBG-DR funds for the eight (8) Hurricane Sandy Long Term Recovery projects listed below. Projects 1 to 5 will be fully funded using CDBG-DR funds whereas projects 6 to 8 will be partially funded using CDBG-DR funds.
<ol style="list-style-type: none"> 1. Baldwin Downtown and Commercial Corridor Resiliency Plan (\$800,000) 2. Barnum Island/ the Village of Island Park/Harbor Isle: Drainage Improvement Plan (\$500,000) 3. Bay Park – East Rockaway Drainage Improvements – Hydrology and Hydraulic Study (\$250,000) 4. East Rockaway Bay Park Drainage Improvements – Lawson Avenue Check Valves (\$150,000) 5. Nassau County Police Department 4th Precinct Station House (\$12,000,000) 6. Nassau County Police Department 8th Precinct Station House (\$20,000,000 Total; \$15,000,000 CDBG-DR and \$5,000,000 Nassau County) 7. Five Towns Drainage Study (\$1,206,384 Total; \$1,085,575 CDBG-DR and \$120,809 Nassau County) 8. Barnes Avenue Hempstead Force Main and Pump Station Construction Contracts—(\$28,398,725 Total; \$6,687,500 CDBG-DR, \$2,597,400 FEMA, EFC \$19,113,825)
Benefits to the County: NA
Next Steps: Subsequent to the adoption of a CDBG-DR Funding- Specific Citizens Participation Plan, NC will be able to issue Request for Proposals (RFPs) and Bids to procure A/E and Construction services that are necessary to complete the eight (8) Hurricane Sandy Long Term Recovery projects referenced therein..
Description of General Provisions: NA
County funding commitment required: Nassau County's capital plan includes \$5,000,000 for the NCPD 4 th Precinct Station House and \$120,809 for the Five Towns Drainage Study.
Change in Grant Agreement from any prior award: NO
Recommendation: Approve as submitted

Staff Contact Information

Dept Head	Dept Grant Manager	Granting Agency Contact
Name: Christopher L. Nolan Deputy Budget Director Office of Management and	Name:	Name

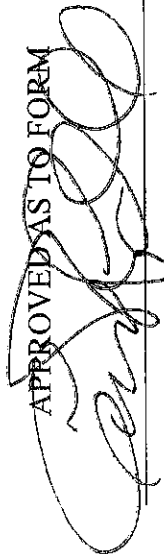


Budget		
Phone 516-571-4269	Phone	Phone

Document Prepared By: Sean Sallie, Planning Supervisor, NCDPW Date: July 09, 2015

RESOLUTION NO. - 2015

A RESOLUTION TO ADOPT A CITIZEN PARTICIPATION PLAN AS REQUIRED UNDER THE NEW YORK STATE COMMUNITY DEVELOPMENT BLOCK GRANT-DISASTER RECOVERY (CDBG-DR) PROGRAM.

APPROVED AS TO FORM

Deputy County Attorney

2015 JUL 13 A 11:50
CLERK OF THE COUNTY
CLERK OF THE COUNTY

WHEREAS, Nassau County is a subrecipient receiving New York State Community Development Block Grant-Disaster Recovery (CDBG-DR) funds, as administered by the Housing Trust Fund Corporation, Governor's Office of Storm Recovery (GOSR) to assist in addressing unmet needs from either Hurricane Irene, Tropical Storm Lee, or Superstorm Sandy; and,

WHEREAS, participation in the New York State Community Development Block Grant-Disaster Recovery (CDBG-DR) Program requires the adoption and implementation of a Citizen Participation Plan to comply with Section 508 of the Housing and Community Development Act of 1974, as amended; and,

WHEREAS, the purpose of this plan is to provide for and encourage citizen participation, with particular emphasis on participation by persons of low and moderate income who are residents of slum and blighted areas and of areas in which funds are proposed to be used.

NOW, THEREFORE, BE IT RESOLVED by the Nassau County Legislature that

Section 1. The attached New York State Community Development Block Grant-Disaster Recovery (CDBG-DR) Citizen Participation Plan be hereby officially adopted as part of the Community Development Block Grant Disaster Recovery (CDBG-DR) Subrecipient Agreement between Nassau County and the Housing Trust Fund Corporation (operating through the Governor's Office of Storm Recovery (GOSR)); and be it further resolved

§2. This Resolution shall take effect immediately.



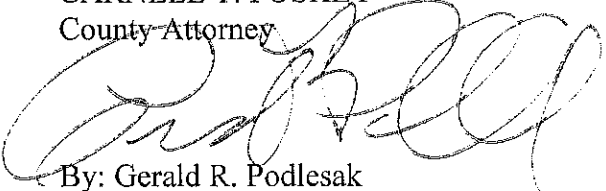
County of Nassau Inter-Agency Memo

To: Clerk of the County Legislature
From: County Attorney
Date: July 9, 2015
Subject: RESOLUTION - ORIG. DEPT. – Office of Management and Budget

A Resolution to adopt a Citizen Participation Plan as required under the New York State Community Development Block Grant-Disaster Recovery (CDBG-DR) Program; pursuant to the County Government Law of Nassau County and the Nassau County Administrative Code.

The above-described document attached hereto is forwarded for your review and approval and subsequent transmittal to the County Legislature for inclusion upon its calendar.

CARNELL T. FOSKEY
County Attorney


By: Gerald R. Podlesak
Deputy County Attorney
Opinions and Appeals Bureau

Nicholas Vevante
Law Assistant, Temp

Attachments

Nassau County
NEW YORK STATE
GOVERNOR'S OFFICE OF STORM RECOVERY (GOSR)
COMMUNITY DEVELOPMENT BLOCK GRANT-DISASTER RECOVERY
PROGRAM

CITIZEN PARTICIPATION PLAN

Nassau County has adopted the following Citizen Participation Plan to meet the citizen participation requirements of Section 508 of the Housing and Community Development Act of 1974, as amended, and the program policies of the New York State Community Development Block Grant-Disaster Recovery (CDBG-DR) Program.

Nassau County is committed through adoption of this plan to the full and total involvement of all residents of the community in the composition, implementation, and assessment of its Community Development Block Grant-Disaster Recovery (CDBG-DR) Program. Attempts will be made to reach all citizens, with particular emphasis on participation by persons of low and moderate income, residents of slum and blighted areas, and of areas in which funds are proposed to be used. A copy of this plan will be made available to the public upon request.

As part of the citizen participation requirements and to maximize citizen interaction, Nassau County shall:

- 1) Provide citizens with reasonable and timely access to local meetings, information, and records relating to the State's proposed method of distribution, as required by the Secretary of Housing and Urban Development, and relating to the actual use of funds under Title I of the Housing and Community Development Act of 1974, as amended;
- 2) When applicable, provide for public hearings and respond to proposals and questions at all stages of the community development program. These hearings will consist of the development of needs and proposed activities and review of program performance. These hearings will be held after adequate notice, a minimum of five (5) calendar days, at times and locations convenient to potential or actual beneficiaries with accommodations for persons with disabilities;
- 3) Provide for and encourage citizen participation with particular emphasis on participation by persons of low and moderate income and residents of slum and blighted areas as well as those affected by the proposed project;
- 4) Provide technical assistance to groups representative of persons of low and moderate income that request such assistance in developing proposals;
- 5) Where applicable, identify how the needs of non-English speaking residents will be met in the case of public hearings; and

- 6) Provide for a formal written procedure that will accommodate a timely written response, within fifteen (15) days where practicable, to written complaints and grievances.

I. PUBLIC HEARINGS

If a public hearing is held to obtain citizen input, notices informing citizens of any public hearings will appear in the official newspaper or in a newspaper having general circulation within Nassau County a minimum of five (5) calendar days prior to the hearing. In addition, notices will also be posted publicly in municipal office buildings and the hearing will be publicized through local community organizations, and/or posting of information in LMI areas. Hearings will be held at times and locations convenient to potential or actual beneficiaries with accommodations for individuals with disabilities and non-English speaking persons. Whenever possible, these hearings will be held within or near the LMI areas, at times affording participation by the most affected residents.

Written minutes of the hearings and an attendance roster will be maintained by the Nassau County.

II. APPLICATION

1. Seven (7) calendar days, at a minimum, prior to the scheduled submittal of the application for project funding through the NY Rising Community Reconstruction Program or Infrastructure Program, a notice shall appear in the official newspaper, if applicable, or in a newspaper having general circulation within the municipality, informing the citizens of the following:
 - a. Proposed submittal date of the application;
 - b. Proposed objectives;
 - c. Proposed activities;
 - d. Location of proposed activities;
 - e. Dollar amount of proposed activities; and
 - f. Location and hours the application is available for review.

In addition, the notice shall state "all citizens, particularly persons of low and moderate income and residents of slum and blighted areas as well as those affected by the proposed project, are encouraged to review the proposed application and submit any written comments on the application to:

Nassau County Executive Building
1 West Street, 4th Floor
Mineola, NY 11501

2. The public notice may also state that the following information is available:
 - a. The amount of funds, including program income, available for proposed community development disaster recovery activities for the current fiscal year;
 - b. The range of CDBG-DR activities that may be undertaken,
 - c. The estimated amount of CDBG-DR funds proposed to be used for activities that will meet the national objective of benefitting low and moderate income persons; and
 - d. The plan(s) designated for minimizing displacement of persons as a result of activities assisted with such funds and the benefits to be provided by Nassau County to persons actually displaced as a result of such activities.
3. In addition, the application will be published on Nassau County website.

Comments received, along with the response, will be incorporated in the application to the New York State Governor's Office of Storm Recovery (GOSR) or the application will be withdrawn if necessary.

III. AMENDMENTS

Program amendments, which substantially alter the CDBG-DR project from that approved in the original application, shall not be submitted to the State without publication of notice in the official newspaper, if applicable, or in a newspaper having general circulation within the municipality, informing citizens of the following:

- a. Proposed submittal date of the amendment;
- b. Proposed objectives;
- c. Proposed activities;
- d. Location of proposed activities;
- e. Dollar amount of proposed activities; and
- f. Location and hours the application is available for review.

In addition, the notice shall state "all citizens, particularly persons of low and moderate income and residents of slum and blighted areas as well as those affected by the

proposed project, are encouraged to review the proposed application and submit any written comments on the application to:

Nassau County Executive Building
1 West Street, 4th Floor
Mineola, NY 11501

Any comments received including the responses will be submitted with the request for the amendment.

Citizens may, at any time, contact GOSR directly to register comments, objections, or complaints concerning the subrecipient's CDBG-DR application(s), amendment(s), and/or performance. Citizens are encouraged, however, to attempt to resolve any complaints at the local level as outlined above prior to contacting GOSR.

IV. CONSIDERATION OF OBJECTION TO APPLICATION OR AMENDMENT

Persons wishing to object to approval of an application or amendment by the State may make such objection known to:

New York State
Governor's Office of Storm Recovery
25 Beaver Street
Post Office Box 230
New York, New York 10004
Email: citizenparticipation@stormrecovery.ny.gov

V. LIMITED ENGLISH PROFICIENCY

Whenever a significant number of persons and/or residents of blighted neighborhoods communicate with a primary language other than English attend public hearings, Nassau County will provide an interpreter for dissemination of information to them provided Nassau County is given sufficient notification of three (3) calendar day(s). Documents will be available in the appropriate languages for the geographic area served by Nassau County.

VI. TECHNICAL ASSISTANCE

Technical assistance may be provided directly by Nassau County to any citizen, particularly to low and moderate income persons, residents of blighted neighborhoods and minorities, who request assistance in the development of proposals and statement of views concerning the CDBG-DR Program. Local officials will conduct informational meetings with the residents of the low to moderate income areas if a written request is received by Nassau County with at least a one (1) week notification. The persons who conduct the technical assistance meetings will disseminate information on the program and answer all pertinent questions.

VII. TIMELY ACCESS AND ADEQUATE INFORMATION

Nassau County shall provide timely disclosure of records, information and documents

related to the CDBG-DR program activities. Documents will be made available for copying upon request at Nassau County's Offices, (Monday) thru (Friday), (8:00) a.m. thru (4:00) p.m. Such documents may include the following:

1. All meetings and promotional materials;
2. Records of hearings and meetings;
3. All key documents, including prior applications, letters, grant agreements, citizen participation plans, and proposed applications;
4. Copies of the regulations (final statements) concerning the program; and,
5. Documents regarding other important requirements, such as Procurement Procedures, Fair Housing, Equal Employment Opportunity, Uniform Act, Labor Provisions, and Environmental Procedures.

VIII. CITIZEN COMPLAINT PROCEDURE

SECTION 1

It is the policy of Nassau County to review all complaints received.

SECTION 2

The following procedures will be followed on all complaints received by Nassau County:

1. The complainant shall notify the Nassau County Department of Public Works Project Manager of the complaint. The initial complaint may be expressed orally or by written correspondence.
2. The Nassau County Department of Public Works Project Manager will notify the Chief Elected Official or designated representative of the complaint within three (3) working days.
3. The Chief Elected Official or designated representative will investigate the complaint and will report the findings to the Nassau County Department of Public Works Project Manager within five (5) working days.
4. The Nassau County Department of Public Works Project Manager will notify the complainant of the findings of the Chief Elected Official or designated representative in writing or by telephone within five (5) working days.
5. If the complainant is aggrieved by the decision, he must forward the complaint in writing (if previously submitted orally) to the Nassau County Department of Public

Works Project Manager who will forward the complaint and all actions taken by the Chief Elected Official or designated representative to the appropriate committee for its review. This will be accomplished within thirty (30) working days of receipt of the written complaint.

6. The reviewing committee will have fifteen (15) working days to review the complaint and forward its decision to the complainant in writing.
7. If the complainant is aggrieved with the decision of the committee, he must notify the Nassau County Department of Public Works Project Manager in writing that he desires to be afforded a hearing by the Nassau County Legislature. The complainant will be placed on the next regularly scheduled agenda. The Nassau County Department of Public Works Project Manager will notify the complainant in writing of the date of the hearing.
8. The complainant must bring all relevant data, witnesses, etc., to the hearing. The Nassau County Legislature, at the hearing, will review the complaint and forward within fifteen (15) days a certified copy of the minutes of the meeting at which the hearing was conducted and a decision was rendered to the complainant. If a decision is not reached at the hearing, the Nassau County Department of Public Works Project Manager will inform complainant of an appropriate date to expect a response. Within five (5) working days of reaching a decision, the complainant will be notified in writing of the decision.

SECTION 3

All citizen complaints relative to Fair Housing/Equal Opportunity violations alleging discrimination shall be forwarded for disposition to the:

Fair Housing Complaints

New York State
Office of the Attorney General
Civil Rights Bureau
120 Broadway
New York, New York 10271
(212) 416-8250 (Voice)
(800) 788-9898 (TDD)
Email: civil.rights@ag.ny.gov
Website: www.ag.ny.gov

Complaints of Discrimination

New York State
Division of Human Rights
One Fordham Plaza, 4th Floor
Bronx, New York 10458
(718) 741-8300 (Voice & TDD)
Website: www.dhr.state.ny.us

SECTION 4

Nassau County will maintain a file for the purpose of keeping reports of complaints.

SECTION 5

This policy does not invalidate nor supersede the personnel or other policies of Nassau County which are currently adopted, but is intended to serve as a guide for complaints.

SECTION 6

This policy may be amended by a majority vote at any of Nassau County's regularly scheduled meetings.

ADOPTION

This Citizen Participation Plan was adopted by Nassau County in regular session on the ____ day of ____, ____, under Ordinance No. ____.